##### Regular Governance Council Meeting

**Wednesday March 21, 2018, 6:00 P. M**. at RWCS in Lama, NM

**Minutes** (*\*denotes action items)*

I. Opening Business

A. Call to Order & Roll Call (establishment of quorum) – Mr. Stephen Abt present, Mr. Michael Rael present, Mr. Keaton present, Ms. Erica Lannon present, Dr. Stephanie Owens absent.

B. \*Approval of Agenda – Add Hiring Report by Ms. Erica Lannon.

Mr. Michael Rael entertain a motion to approve agenda as amended. Ms. Erica Lannon motion, Mr. Stephen Abt second.

C. \*Approval of Minutes - Regular Governance Council meeting of February 17, 2018 – Mr. Michael Rael entertain a motion to approve minutes. Mr. Stephen Abt motion. Ms. Erica Lannon second.

D. Welcome, Introduction of Guests, & Public Comment (3 minutes maximum) – no guests

II. Administrative Report

1. GC Report – please see attached
2. Director’s Report – PEC update, site visit, Access 2.0, technology, trainings – Site visit on Tuesday, March 20, 2018 have 30 days to respond to concerns. Finished Access 2.0 and Winter MAPS. Working on evacuation plan. Had lock down drill. Everyone did a good job. Went to PEC need plan for the future so we can stay out of financial trouble.

III. Strategic Business

A. \*Consent Agenda: Finance/Audit Committee Report - approved. Mr. Michael Rael entertain motion to approve Consent Agenda and Business Manager’s Report. Mr. Stephen Abt motion, Ms. Erica Lannon second.

B. \*Business Manager’s Report

1. Budget Review

2. BAR’s Request

3.. Audit Committee Report

1. Discussion on Spring Budget attendance. – approved for Ms. Erica Lannon, Mr. Stephen Abt to attend. Will be held on April 4,5 & 6, 2018.
2. \*Discussion on Bereavement Policy – policy was changed to 5 days instead of 3. Will revisit to talk about giving Maria Medina the 2 extra days for previous bereavement.

E. \*Verify date of next Governance Council Meeting – **April 18, 2018 at 6pm**. – Wednesday, April 18, 2018 at 6pm

IV. Executive Session – Director’s Mid-Year Review

V. \*Adjournment