##### Regular Governance Council Meeting

Wednesday November 29, 2017 – 6:00 PM at RWCS in Lama, NM

 **Minutes** (*\*denotes action items)*

I. Opening Business

 A. Call to Order & Roll Call (establishment of quorum) – Ms. Erica Lannon, Mr. Stephen Abt, Mr. Michael Rael, Dr. Stephanie Owens and Ms. Heidi Martinez absent. 5:58 pm meeting called to order

 B. \*Approval of Agenda – Mr. Michael Rael entertain a motion to approve Agenda. Mr. Stephen Abt motion. Ms. Erica Lannon second.

 C. \*Approval of Minutes - Regular Governance Council meeting of October 25, 2017 – Mr. Michael Rael entertain a motion to approve minutes as presented. Mr. Stephen Abt motion. Ms. Erica Lannon second

D. Welcome, Introduction of Guests, & Public Comment (3-minute maximum) – Mr. Evan Sanchez - moving to Questa – there will be issues with the bus. Mr. Tony Latora, Mr. Tyler Eshleman, and Mr. Mike Virga from TILT talking about Harvest Fest. Mrs. Margaret Bartlett talking about the bus. Supervisor called and said that there are some changes that need to be made. Mr. Green and Ms. Bartlett will come up with a letter for parents. She will be reading a letter from Amelia - asking for payment for outdoor staff. She will also read for Annalise. – bus duty, RWYEP, and TILT.

II. Administrative Report

1. Teacher’s Report – Evan Sanchez, grades 3,4, & 5 – first time teaching 3 grade levels at once. Looking at the scores of practice tests everyone is more or less level 3 and 4. This is the best class he has ever had. Has no complaints and no needs for classroom materials.
2. Director’s Report – Operations, Testing, Technology, Bus Coverage. – see attached

III. Strategic Business

A. \*Consent Agenda: Finance/Audit Committee - outstanding checks came out to $22,591.00. Went over outstanding purchase orders. We are dealing with the State about the Lease. State still hasn’t approved any of the donation BAR’s. PED doesn’t want to approve donations being used for salaries. MR. Michael Rael entertain a motion for Consent Agenda and BAR’s. Ms. Erica Lannon motion Mr. Stephen Abt second. Roll call vote – Ms. Erica Lannon, Mr. Stephen Abt second.

1. Financial reports/documents

2. Temporary loans from operational

3. BAR’s Request

 4. Audit Committee Report

 5. Financial Committee Report

 6. General Ledger detail

 7. Bank reconciliation report

 8. Copy of bank statement with cancelled checks and deposits

 9. List of outstanding checks and deposits

1. \*Discussion of MOU’s for Tilt helpers – Mr. Tyler Eshleman and Mr. Randy Green trying to reach a MOU. TILT has a request for a small amount of money. Also had a question about insurance. Mr. Tyler would like to meet with Governance Council when the final MOU is ready. Mr. Green doesn’t feel right about RWCS paying for background checks. Mr. Michael Rael, Mr. Tyler Eshleman, and Mr. Randy Green will all meet and put together an MOU that fits everyone’s needs.
2. \*Approval of RWTEP Requests for Reimbursement for Harvest Fest expenses. – are not going to touch. Mr. Green will get the information to Mr. Michael Rael about who needs to get paid and they will take care of it.
3. Discussion of PEC meeting on Friday November 17, 2017 – Stephen Abt, Randy Green – it did seem like the initial report was negative about the school. PEC was very concerned about the financial problem with the school. There is nothing that we could have possible done or said to make them change their mind about what was said about the school. David Craig gave a report about the school that was very damming. Our actual cash carry over is where he wants it. The only problem is the Bilingual money getting taken away. We need to show that we have reduced our staff. Need to itemize what was used. Go back and look at prior years to see what donations have been used for. Need to go through and show every budget reduction. Need to have plenty of checklist items. Need to address on the next meeting: lower the amount of 2 signature needs. Next agenda needs to be on executive session.
4. \*Verify date of next Governance Council Meeting – December 20, 2017 – next meeting will be held on Wednesday, December 20, 2017 at 5:00 pm

IV \*Adjournment – Mr. Michael Rael entertain a motion to adjourn. Ms. Erica Lannon motion. Mr. Stephen Abt second.