Governing Council Regular Meeting

Held both virtually and at Roots and Wings Community School

35 La Lama Rd, Questa, NM 87556

5 pm October 20, 2020

Meeting Held Via Zoom

1. **Opening Business**
   1. Call to Order at 5:02
   2. Roll Call-

Erica Lannon- GC Member-present

Aline Robertson- GC Member-present

Jenny Lewis- GC Member-present

Robin Mayo- GC Member-joined at 5:10

Amelia Eshleman- GC Member-present

Jerrod Rowlison- Elliot- GC Member-absent

Others Attending:

Jon Orris- School Director

Sarah Pina- School Business Manager

Veronica Garcia- School Administrative Assistant

* 1. Motion for Approval of Agenda with amendments of taking off action item B, C and E by Jenny Lewis and second by Amelia Eshleman. Jenny Lewis, Amelia Eshleman, Aline Robertson and Erica Lannon vote in the affirmative. Motion Carries

Robin Mayo just joined the meeting

* 1. Motion for Approval of Minutes with amendments made by Aline Robertson and second by Robin Mayo. Jenny Lewis, Amelia Eshleman, Aline Robertson, Robin Mayo and Erica Lannon vote in the affirmative. Motion Carries
  2. Mission Moment- Director reported that it was nice to have some students on campus for 1 on 1 testing for K-2 students. They got to do a nature hike and gardening activities with Bina. It was nice to have the feel of having students on campus again and get to meet the director.

1. **No Public Comment**
2. **Action Items**
   1. Motion to approve McKinney-Vento Policy and Procedures (Homeless students) by Aline Robertson and second by Robin Mayo. Jenny Lewis, Amelia Eshleman, Aline Robertson, Robin Mayo and Erica Lannon vote in the affirmative. Motion Carries.
   2. ~~McKinny-Vento Dispute Resolution Policy and Form~~
   3. ~~Updated Background Check Policy~~
   4. Motion to approve Open Meetings Act Resolution by Amelia Eshleman and second by Aline Robertson. Jenny Lewis, Amelia Eshleman, Aline Robertson, Robin Mayo and Erica Lannon vote in the affirmative. Motion Carries.
   5. ~~Budget Adjustment Requests (BARS)~~
3. **Informational/Discussion Items**
   1. Director’s Report- Charter Renewal was submitted on time. The site visit requested additional documentation. PED will give us a written report by November 12 about the renewal and have given us till November 25, but we are moving the deadline to November 20th to respond to PED so we are not working over Fall Break. Discussed HEPA filters and trying to figure out an air filtration system for the school.\
   2. Finance Committee Report- No outstanding checks more than 3 months. We had an extra $12,000 worth of payments to Harris School Solutions. Spending is on target. Extra expenditures are COVID related. Our budget is $26,8516,83, not cash balance, but budget balance. The lease assistance award came in. Updated the salaries in the budget. We did not have to dip into the reserves. We had a surplus of around $3000.00. There’s about $1300 that we will add back into the reserves. We are looking around $76,000 for reserves and cash carry over for $5000. We will end up about $80,000 in reserves and will not have to dip in for budget cuts.

* 1. Renewal Committee Report- The deadlines are coming up. We will respond and then we will be going to the PEC meeting in December. They are looking to have it live. Discussed maybe having a renewal meeting after November 12, so when we get the report back from them we can start working on what is needed. Meeting is scheduled on Monday November 16 at 10:30.

1. **Board Development**
   1. Board Development Plan- an outline and request for input was sent to GC members. Questions from site visit will be shared via email. Discussed formal trainings. Referenced board self-assessment attached to email.
2. **Closed Session.** The Board will meet in closed session pursuant to NMSA Section 10-15-1(H)(8) to discuss limited personnel issues – Director Evaluation.

Motion to go into closed session made by Aline Robertson and second by Amelia Eshleman. Jenny Lewis, Amelia Eshleman, Aline Robertson, Robin Mayo and Erica Lannon vote in the affirmative. Motion Carries.

Following closed session, the board will return to open session and may take action.

The council came out of closed session at 6:41pm. No action was taken and only matters listed on the agenda were discussed: Director’s Evaluation.

1. **Closing Business**
   1. Next Meeting is scheduled for November 17, 2020 at 5pm, both virtually and at RWCS.
   2. Annual Meeting
   3. Adjournment at 6:43pm