Governing Council Regular Meeting

At Roots & Wings Community School

March 17th, 2020

35 La Lama Rd, Questa, NM 87556

I. Opening Business

A. Call to Order at 5:05

B. Roll Call

Erica Lannon, GC Member

Aline Robertson- GC Member joined at 5:07 via phone

Robin Mayo- GC Member-via phone

Amelia Eshleman- GC Member- absent

Jerrod Rowlison-Elliot- GC Member-via phone

Jenny Lewis- GC Member-via phone

Others Attending;

Mark Richert- School Director

Veronica Garcia- School Administrative Assistant

Sarah Pina- School Business Manager via phone

C. Motion to approve agenda with the removal of 4E and adjustment of 4D as amended made by Jenny Lewis and second by Robin Mayo. 4 votes were in the affirmative, no votes in the negative. Jerrod Rowlison-Elliot abstains all voting pending training. Motion Carries.

D. Motion for the Approval of Minutes made by Jenny Lewis and second by Robin Mayo. 4 votes were in the affirmative, no votes in the negative. Motion Carries.

II. No Public Comment

III. Action Items

1. No Budget Adjustment Requests
2. Motion to approve New Attorney Contract April 1 – June 30, 2020 was made by Jenny Lewis and second by Aline Robertson. 4 votes were in the affirmative, no votes in the negative. Motion carries.
3. Public Health Emergency Policy. No action was taken
4. Motion to approve Updated Medications in School Policy – Diabetes- made by Jenny Lewis and second by Robin Mayo. 4 votes were in the affirmative, no votes in the negative. Motion Carries

IV. Informational/Discussion Items

1. Mission Moment- Staff were able to assist with students and staff with the sudden school closure
2. Health Concerns Update is covered in the Director’s Report

C. Director’s Report- discussed changes in the Director’s Report due to Coronavirus and sudden school closure. Safe school plan was completed.

D. Facility purchase funding update. We were not able to get it funded this year due to coronavirus, but it is eligible to try for next year.

E. Facilities Committee Report was removed from agenda

F. FY2019 Audit Reports were emailed to GC members. We had 2 outstanding checks that needed to be cashed. Open meetings act compliance finding. Internal controls over cash disbursements. Internal control over payroll. Internal controls over capital asset disposal.

G. Finance Committee Report. Everything is good.

V. Board Development

A. Cyclical Oversight Calendar - Nothing under academics in March. Continue implementation of the development plan, track individual trustee, trying to add another member to the board. Directors support and evaluation. Budget and work with finance staff.

B. Retreat- Discussed going on the weekdays to Chama, no permit is needed for weekdays.

VI. Closed session. The Board will meet in closed session pursuant to NMSA Section 10-15-1(H)(8) to discuss limited personnel issues.

A. Vote to go into closed session. Motion to go into closed session was made by Aline Robertson and second by Jenny Lewis. 4 votes were in the affirmative, no votes in the negative. Motion Carries.

B. Following closed session the Board will return to Open Session and may take action. Came out of closed session at 7:16. No action was taken and only the matters listed on the agenda were discussed.

Board establishes a hiring committee

VII. Closing Business

A. Next Meeting is April 21st, likely remote due to Corona virus.

B. Adjournment at 7:20 p.m.