Governing Council Regular Meeting Minutes

At Roots & Wings Community School

35 La Lama Rd, Questa, NM 87556

April 21, 2020

Meeting Held Via Zoom

I. Opening Business

A. Call to Order at 5:11p.m.

B. Roll Call

 Erica Lannon- GC Member

 Aline Robertson- GC Member

 Robin Mayo- GC Board Member

 Amelia Eshleman- GC Board Member

 Jenny Lewis- GC Board Memer

 Jerrod Rowlison- Elliot- GC Member-absent

 Others Attending:

 Mark Richert- School Director

 Sarah Pina- School Business Manager

 Veronica Garcia- School Administrative Assistant

C. OMA Update- Meeting participants must state name before responding. Votes are done in roll call. Erica Lannon will not state her name each time she speaks because she will be facilitating GC Meeting.

D. Approval of Agenda-Motion to approve agenda made by Jenny Lewis and second by Robin Mayo. All votes were in the affirmative, no votes in the negative. Motion Carries.

E. Motion to approve minutes pending change in last month’s meeting to show that Administrator Selection Committee recommends finalists to GC Board. GC does the hiring by Jenny Lewis and second by Amelia Eshleman. All votes were in the affirmative, no votes in the negative. Motion Carries.

F. Mission Moment- Roots and Wings works on engaging on the Head, Hands and Heart. During these difficult times there has been a lot of heart working. The staff had a zoom faculty meeting on Friday and our Director has reminded how these times have made it hard on educators. The GC discussed having a possible Employee Assistance Program for staff.

II. No Public Comment

III. Action Items

1. Budget Adjustment Requests- Motion to approve BAR# 570-000-1920-0020-I (Increase) $3,146.00 for Instructional Materials, BAR # 570-000-1920-0021-IB

(Initial Budget) $72.00 for Activities, BAR# 570-000-1920-0022-I (Increase) $1564.00 for Medicaid, BAR # 570-000-1920-0023-I (Increase) $1578.00 for Private Direct Grants and BAR # 570-000-1920-0024-I (Increase) $509.00 for Instructional Materials-Special by Aline Robertson and second by Jenny Lewis. All votes were in the affirmative. No votes in the negative. Motion Carries.

1. Motion to approve 2020 – 2021 Calendar by Aline Robertson and second by Robin Mayo. All votes were in the affirmative. No votes in the negative. Motion Carries.
2. Salary Schedule- A 4% increase to all teachers is mandatory by PED. Motion to approve salary schedule made by Aline Robertson and second by Jenny Lewis. All votes were in the affirmative. No votes in the negative. Motion Carries.
3. Lease Assistance Application Assurances was signed by GC Board except Jerrod Rowlison-Elliot. No action taken.

IV. Informational/Discussion Items

1. Director’s Report- The ELTP application was submitted. The continuous learning plan was filled out.

B. Finance Committee Report- Everything is looking good. 1 check from December, 1 check from January and 2 checks from February still need to be cashed.

1. 2020 – 2021 Budget Considerations and Process- The program cost review was presented by Sarah Pina. GC will have a special meeting Friday, May 8 at 2p.m. devoted to the budget.

D. Director Hiring Committee is now named Administrator Selection Committee. Job has been posted. Applications are coming in. Questions are being drafted. The EL Education Site has not been reached to post job on their site.

V. Board Development

 A. Cyclical Oversight Calendar- reviewed April. Everyone has completed their training other than Amelia Eshleman and Jerrod Rowlison-Elliot. Report on monthly goal meeting has been done. Survey for teachers will be on May’s GC Agenda. The board will be drafting survey.

 B. Retreat that was scheduled for May has been postponed.

VI. Closed session. The Board will meet in closed session pursuant to NMSA Section 10-15-1(H)(8) to discuss limited personnel issues.

1. Motion to go into closed session was made by Aline Robertson and second by Jenny Lewis. Sarah Pina has been invited into closed session. All votes were in the affirmative. No votes in the negative. Motion Carries.

B. Following closed session the Board will return to Open Session and may take action. The board came out of closed session at 7:22. No action was taken and only matter listed on the agenda were discussed.

VII. Closing Business

1. Next Meeting- There will be a special meeting on Friday, May 8 at 2pm for discussion and possible action specific to budget.

Next regular meeting is scheduled for May 19th at 5pm.

1. Meeting adjourned at 7:28.